



OFFICE OF THE PUBLIC AUDITOR

STATE of POHNPEI

P.O. BOX 1684

KOLONIA, POHNPEI STATE, FM 96941

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July 16, 2025

Vacancy Announcement: Quality Assurance Officer

Location: Pohnpei Office of the Public Auditor

Salary: \$ 48,000 Per Annum plus COLA

Vacancy: OPEN until filled.

The Pohnpei Office of the Public Auditor is seeking a dedicated and detail-oriented Quality Assurance Officer. The successful candidate will be responsible for maintaining and improving the quality of our auditing processes, ensuring compliance with established standards, and enhancing the effectiveness of our operations.

Duties and Responsibilities:

- Conduct independent review and assessments of the audit work and related workpapers to ensure compliance with internal policies, applicable auditing standards and regulatory requirements.
- Develop, implement, and monitor quality assurance processes and procedures.
- Establish quality standards and benchmarks for auditing processes.
- Collaborate with auditing teams to identify areas for improvement and provide guidance on best practices.
- Prepare management reports on review/assessment findings and present with recommendations to the Public Auditor.
- Monitor corrective actions and ensure timely resolution of issues.
- Stay updated with industry standards and advancements in quality assurance practices.
- Provide training and support to staff to promote understanding and compliance with quality standards.

Qualifications:

- Bachelor's degree in Accounting, Finance, Business Administration, or a related field.
- Minimum of seven (7) years of experience in quality assurance, auditing, or a related field. Preferably, 3 years of the experience must be in government auditing.
- Strong understanding of auditing standards and practices.
- Excellent analytical and problem-solving skills.

- Strong communication and interpersonal skills.
- Ability to work independently and as part of a team.

How to Apply:

Interested candidates should submit their application letter, resume, and copies of relevant certifications to **erickpaul691@gmail.com**. Please include "Quality Assurance Officer Application" in the subject line.

For inquiries, please contact (691)-320-2638/2059.